



S.E.M.T.'S
MOINUDDIN B. HARRIS COLLEGE OF ARTS,
A.E. KALSEKAR COLLEGE OF COMMERCE & MANAGEMENT,
(Affiliated to the University of Mumbai)
Nawayat Nagar, SOPARA (W), Vasai, Dist.- Palghar
PIN - 401 203, (MAHARASHTRA)

Feedback Analysis and Action Taken Report 2021-22



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Moinuddin B. Harris College of Arts &
A.E. Kalsekar College of Commerce & Management
Nawayat Nagar (W), Tal. Vasai, Dist. Palghar - 401 203



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Analysis of Curriculum Feedback given by the Faculties, Students and Alumni
Curriculum Feedback Analysis: Teachers – 2021 – 22

The Curriculum feedback analysis by Teachers for the academic year 2021 – 22 is presented as follows. The Curriculum review shows that it is satisfactory as all Teachers gave an average score between 3 and 4 for all questions put on Curriculum. The average scores for individual questions are as bellows:

Curriculum Feedback Analysis Report showing Average Score out of 5

Sr.No	Questions	Count	Average
1.	The Curriculum prescribed by the University is relevant and meaningful	13	3.85
2.	The content covered by the Curriculum gives the student in depth knowledge of the subject	13	3.62
3.	A student can apply the knowledge from the curriculum to the real-life situation	13	3.46
4.	The topic covered in the curriculum helps them in developing their practical and manual skills	13	3.85
5.	The reference books and other material for the preparation of the curriculum are easily available to the students	13	3.92
6.	The Curriculum is confined to the prescribed time limits	13	4.00
7.	The activities assigned to them under this curriculum provide scope for real life application	13	3.92
8.	The Curriculum is updated at regular interval	13	3.69
9.	The Curriculum prepares the student for internship and then for job market	13	3.08
10.	The Curriculum provides students time and opportunities for co-curricular activities like NSS, NCC, Cultural Activities, DLLE, Avishkar and Research	13	3.85
	Average		3.72



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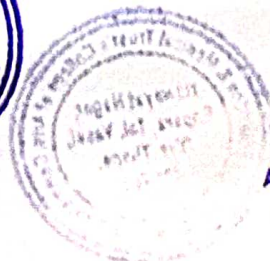
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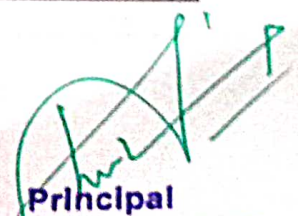
Curriculum Feedback Analysis: Students – 2021 – 22

The Curriculum feedback analysis by Students for the academic year 2021 – 22 is presented as follows. The Curriculum review shows that it is satisfactory as all Students across the faculties gave an average score between 3 and 4 for all questions put on Curriculum. The average scores for individual questions are as bellows:

Curriculum Feedback Analysis Report showing Average Score out of 5

Sr.No	Questions	BA	BCom	BMS	BAF	MCom
1.	The Curriculum prescribed by the University is relevant and meaningful	4.00	3.95	3.95	3.97	4.23
2.	The content covered by the Curriculum gives the student in depth knowledge of the subject	3.53	3.89	4.00	3.78	4.08
3.	A student can apply the knowledge from the curriculum to the real-life situation	3.76	3.87	3.76	3.54	4.00
4.	The topic covered in the curriculum helps them in developing their practical and manual skills	3.76	4.04	3.88	3.73	3.85
5.	The reference books and other material for the preparation of the curriculum are easily available to the students	3.47	3.89	3.46	3.62	4.31
6.	The Curriculum is confined to the prescribed time limits	3.47	3.80	3.68	3.43	3.62
7.	The activities assigned to them under this curriculum provide scope for real life application	3.65	3.89	3.61	3.59	3.62
8.	The Curriculum is updated at regular interval	3.71	3.86	3.61	3.81	3.92
9.	The Curriculum prepares the student for internship and then for job market	3.53	3.93	3.49	3.78	3.69
10.	The Curriculum provides students time and opportunities for co-curricular activities like NSS, NCC, Cultural Activities, DLLE, Avishkar and Research	3.65	3.82	3.90	3.68	3.85
	Average	<u>3.65</u>	<u>3.89</u>	<u>3.73</u>	<u>3.69</u>	<u>3.92</u>




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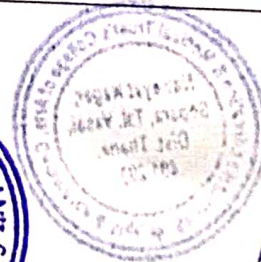
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Curriculum Feedback Analysis: Alumni – 2021 - 22

The Curriculum feedback analysis by Alumni for the academic year 2021 – 22 is presented as follows. The Curriculum review shows that it is satisfactory as all Alumni gave an average score between 3 and 4 for all questions put on Curriculum. The average scores for individual questions are as follows:

Curriculum Feedback Analysis Report showing Average Score out of 5

Sr.No	Questions	Count	Average
1.	The Curriculum prescribed by the University is relevant and meaningful	8	3.88
2.	The content covered by the Curriculum gives the student in depth knowledge of the subject	8	4.13
3.	A student can apply the knowledge from the curriculum to the real-life situation	8	3.25
4.	The topic covered in the curriculum helps them in developing their practical and manual skills	8	3.50
5.	The reference books and other material for the preparation of the curriculum are easily available to the students	8	3.75
6.	The Curriculum is confined to the prescribed time limits	8	3.13
7.	The activities assigned to them under this curriculum provide scope for real life application	8	3.63
8.	The Curriculum is updated at regular interval	8	3.50
9.	The Curriculum prepares the student for internship and then for job market	8	3.63
10.	The Curriculum provides students time and opportunities for co-curricular activities like NSS, NCC, Cultural Activities, DLLE, Avishkar and Research	8	3.75
	Average		1.52



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Curriculum Feedback Analysis: Employer_2021 – 22

The Curriculum feedback analysis by Employer for the academic year 2021 – 22 is presented as follows. The Curriculum review shows that it is satisfactory as all Employer gave an average score between 3 and 4 for all questions put on Curriculum. The average scores for individual questions are as bellows:

Curriculum Feedback Analysis Report showing Average Score out of 5

Sr.No	Questions	Count	Average
1.	The Curriculum prescribed by the University is relevant and meaningful	3	4.67
2.	The content covered by the Curriculum gives the student in depth knowledge of the subject	3	4.33
3.	A student can apply the knowledge from the curriculum to the real-life situation	3	4.00
4.	The topic covered in the curriculum helps them in developing their practical and manual skills	3	4.00
5.	The reference books and other material for the preparation of the curriculum are easily available to the students	3	4.00
6.	The Curriculum is confined to the prescribed time limits	3	4.00
7.	The activities assigned to them under this curriculum provide scope for real life application	3	4.67
8.	The Curriculum is updated at regular interval	3	4.33
9.	The Curriculum prepares the student for internship and then for job market	3	4.33
10.	The Curriculum provides students time and opportunities for co-curricular activities like NSS, NCC, Cultural Activities, DLLE, Avishkar and Research	3	4.33
Average			4.27



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Action Taken Report on Students Feedback

Sr.No	Focal Points	Suggestions	Action Taken
1.	Students opinion towards learning value in terms of skills, concept, knowledge	Theoretical knowledge lead to a deeper knowledge of a concept through seeing in the context of the greater whole and understanding the reasoning behind it, while the practical side of knowledge could lead to a deeper understanding of a concept through the act of putting idea to the test. In today world there should be a proper complement of Theoretical and Practical Knowledge	The Institute signed up MOU with Organisation capable of filling this gap. 1. MOU with TNS India Foundation in regards of Personal and Professional effectiveness and Individual student counselling 2. MOU with Angel Broking in regards of learning of Working of Stock Market, Broker and Sub-Broker
2.	Student response about the depth of the course content	The IQAC and CDC Committee suggested to increase certificate course at institutional level. If possible, to have collaboration with University of Mumbai, TNS Foundation and Angel Broking Firm	To complement the depth of the course, certificate course was introduced. Further collaborative and project-based learning at Institutional level even in courses where project work is not included in the curriculum
3.	Overall Rating by the respondent on current syllabus on a five point scale (Average score – Approx – 3) on each stream	Course delivery Mechanism should be part of the curriculum	IQAC restructured the delivery mechanism by documenting the syllabus along with Teaching Plan



(Signature)
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Feedback on Current Syllabus 2021-22
Analysis and Action Taken Report

Feedback data gathered in the process of documentation and discussed in Internal Quality Assurance Cell (IQAC) and proposed to be forwarded to Board of Studies, University of Mumbai

The IQAC has collected syllabus feedback from its Stakeholder e.g. Students, Teacher, Employer, Alumni and Parents through structured questionnaire.

Action Taken Report on Teachers Feedback

Sr.No	Focal Points	Suggestions	Action Taken
1.	Reading Reference Materials	Faculty members are satisfied with books and journals available in the library	With recommendation of the faculty members, new books are to be purchase in library
2.	Respondent opinion on depth of the course content is:	The syllabus revision 2016-17 onwards across all the under graduate programmes was a paradigm shift as it incorporated major changes in all the programmes	-
3.	Overall rating by the Teachers on Current syllabus	Average score is 3.72 considering the feedback on qualitative aspects, it was suggested to motivate students for internal evaluation	Teachers were asked to refer Open Educational Resources.



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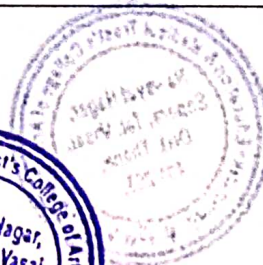
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Action Taken Report on Alumni Students Feedback

Sr. No	Focal Points	Suggestions	Action Taken
1.	Syllabus is capable of adding learning values (in terms skills, concepts) in students	Require more practical knowledge with respects to the current market scenario and should arrange more guest lectures for the students so that they can be in touch with the corporate world as well as official	Every Programme to conduct: Guest Lecture on specific courses to help students improve their learning in a more interactive, topic specific way.
2.	Syllabus is applicable to current trends in industry	Should more focus on current scenario, syllabus must be updated regularly according to changes happen in the society and industries	Placement activities to be strengthened, which will benefit students in upcoming area of job opportunities
3.	Depth of the course content	More content should be provided related to the subjects, which will help the students to enhance and learn more about the subjects	More certificate course to be introduced in the academic year

Action Taken Report on Employer Feedback

Sr. No	Focal Points	Suggestions	Action Taken
1.	Curriculum is effective for development of entrepreneurship	Extensive exposure and practical knowledge to be imparted to the future managers by the Institute	New Certificate course to be introduced in the academic year
2.	Current syllabus is need based as per Industry requirement	Apart from subject knowledge provide them some additional inputs, to have hands on experience in the industry.	All program are asked to focus on student internship, that will assist them with career development by providing real work experience



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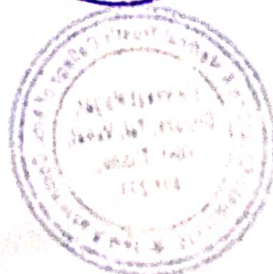
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Feedback Analysis and Action Taken Report 2020-21



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Analysis of Curriculum Feedback given by the Faculties, Students and Alumni
Curriculum Feedback Analysis: Teachers – 2020 – 21

The Curriculum feedback analysis by Teachers for the academic year 2020 – 21 is presented as follows. The Curriculum review shows that it is satisfactory as all Teachers gave an average score between 3 and 4 for all questions put on Curriculum. The average scores for individual questions are as bellows:

Curriculum Feedback Analysis Report showing Average Score out of 5

Sr.No	Questions	Count	Average
1.	The Curriculum prescribed by the University is relevant and meaningful	17	4.24
2.	The content covered by the Curriculum gives the student in depth knowledge of the subject	17	4.24
3.	A student can apply the knowledge from the curriculum to the real-life situation	17	3.88
4.	The topic covered in the curriculum helps them in developing their practical and manual skills	17	3.94
5.	The reference books and other material for the preparation of the curriculum are easily available to the students	17	3.71
6.	The Curriculum is confined to the prescribed time limits	17	3.94
7.	The activities assigned to them under this curriculum provide scope for real life application	17	3.35
8.	The Curriculum is updated at regular interval	17	3.71
9.	The Curriculum prepares the student for internship and then for job market	17	3.53
10.	The Curriculum provides students time and opportunities for co-curricular activities like NSS, NCC, Cultural Activities, DLLE, Avishkar and Research	17	4.18
	Average		<u>3.87</u>



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Curriculum Feedback Analysis: Students – 2020 – 21

The Curriculum feedback analysis by Students for the academic year 2020 – 21 is presented as follows. The Curriculum review shows that it is satisfactory as all Students across the faculties gave an average score between 3 and 4 for all questions put on Curriculum. The average scores for individual questions are as bellows:

Curriculum Feedback Analysis Report showing Average Score out of 5

Sr.No	Questions	BA	BCo m	BMS	BAF	MCom
1.	The Curriculum prescribed by the University is relevant and meaningful	3.56	3.96	3.93	2.50	4.6
2.	The content covered by the Curriculum gives the student in depth knowledge of the subject	4.00	3.91	3.36	3.21	4.2
3.	A student can apply the knowledge from the curriculum to the real-life situation	3.56	3.79	3.21	3.79	3.6
4.	The topic covered in the curriculum helps them in developing their practical and manual skills	4.33	3.90	3.50	3.96	3.6
5.	The reference books and other material for the preparation of the curriculum are easily available to the students	3.22	3.81	3.79	4.04	4.2
6.	The Curriculum is confined to the prescribed time limits	3.11	3.77	3.50	3.54	3.6
7.	The activities assigned to them under this curriculum provide scope for real life application	3.22	3.69	3.93	3.54	3.8
8.	The Curriculum is updated at regular interval	3.56	3.93	3.07	3.63	3.6
9.	The Curriculum prepares the student for internship and then for job market	3.00	3.76	3.71	3.63	3.8
10.	The Curriculum provides students time and opportunities for co-curricular activities like NSS, NCC, Cultural Activities, DLLE, Avishkar and Research	3.67	3.88	3.86	3.42	4.8
	Average	3.52	3.84	3.59	3.53	3.98



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Curriculum Feedback Analysis: Alumni – 2020 – 21

The Curriculum feedback analysis by Alumni for the academic year 2020 – 21 is presented as follows. The Curriculum review shows that it is satisfactory as all Alumni gave an average score between 3 and 4 for all questions put on Curriculum. The average scores for individual questions are as bellows:

Curriculum Feedback Analysis Report showing Average Score out of 5

Sr.No	Questions	Count	Average
1.	The Curriculum prescribed by the University is relevant and meaningful	19	4.21
2.	The content covered by the Curriculum gives the student in depth knowledge of the subject	19	4.05
3.	A student can apply the knowledge from the curriculum to the real-life situation	19	3.89
4.	The topic covered in the curriculum helps them in developing their practical and manual skills	19	4.32
5.	The reference books and other material for the preparation of the curriculum are easily available to the students	19	3.79
6.	The Curriculum is confined to the prescribed time limits	19	3.68
7.	The activities assigned to them under this curriculum provide scope for real life application	19	4.05
8.	The Curriculum is updated at regular interval	19	4.11
9.	The Curriculum prepares the student for internship and then for job market	19	3.63
10.	The Curriculum provides students time and opportunities for co-curricular activities like NSS, NCC, Cultural Activities, DLLE, Avishkar and Research	19	4.11
Average			3.98



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Curriculum Feedback Analysis: Employer_2020 – 21

The Curriculum feedback analysis by Employer for the academic year 2020 – 21 is presented as follows. The Curriculum review shows that it is satisfactory as all Employer gave an average score between 3 and 4 for all questions put on Curriculum. The average scores for individual questions are as follows:

Curriculum Feedback Analysis Report showing Average Score out of 5

Sr.No	Questions	Count	Average
1.	The Curriculum prescribed by the University is relevant and meaningful	3	5
2.	The content covered by the Curriculum gives the student in depth knowledge of the subject	3	4.67
3.	A student can apply the knowledge from the curriculum to the real-life situation	3	5.00
4.	The topic covered in the curriculum helps them in developing their practical and manual skills	3	4.67
5.	The reference books and other material for the preparation of the curriculum are easily available to the students	3	4.67
6.	The Curriculum is confined to the prescribed time limits	3	4.67
7.	The activities assigned to them under this curriculum provide scope for real life application	3	4.67
8.	The Curriculum is updated at regular interval	3	3.33
9.	The Curriculum prepares the student for internship and then for job market	3	4.67
10.	The Curriculum provides students time and opportunities for co-curricular activities like NSS, NCC, Cultural Activities, DLLE, Avishkar and Research	3	4.33
Average			4.57




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Feedback on Current Syllabus 2020-21
Analysis and Action Taken Report

Feedback data gathered in the process of documentation and discussed in Internal Quality Assurance Cell (IQAC) and proposed to be forwarded to Board of Studies, University of Mumbai

The IQAC has Collected syllabus feedback from its Stakeholder e.g Students, Teacher, Employer, Alumni and Parents through structured questionnaire.

Action Taken Report on Teachers Feedback

Sr.No	Focal Points	Suggestions	Action Taken
1.	Reading Reference Materials	Faculty members are satisfied with books and journals available in the library	Teachers were asked to refer online reference book during Covid-19
2.	Respondent opinion on depth of the course content is:	The syllabus revision 2016-17 onwards across all the under graduate programmes was a paradigm shift as it incorporated major changes in all the programmes	-
3.	Overall rating by the Teachers on Current syllabus	Average score is 3.98 considering the feedback on qualitative aspects, it was suggested to motivate students for internal evaluation	Teachers were asked to refer Open Educational Resources.



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Action Taken Report on Students Feedback

Sr.No	Focal Points	Suggestions	Action Taken
1.	Students opinion towards learning value in terms of skills, concept, knowledge	Theoretical knowledge lead to a deeper knowledge of a concept through seeing in the context of the greater whole and understanding the reasoning behind it, while the practical side of knowledge could lead to a deeper understanding of a concept through the act of putting idea to the test. In today world there should be a proper complement of Theoretical and Practical Knowledge	The Institute organise Webinar/ Seminar for students such as 1. Orientation Program 2. Social Entrepreneurship, for higher education Institutions 3. First impression: Resume Building- The first Brick to Successful career 4. How to choose career after graduation 5. Right to information for students
2.	Student response about the depth of the course content	The IQAC and CDC Committee suggested to increase certificate course at institutional level. If possible, to have collaboration with University of Mumbai, TNS Foundation and Angel Broking Firm	To complement the depth of the course, certificate course was introduced. Further collaborative and project-based learning at Institutional level even in courses where project work is not included in the curriculum
3.	Overall Rating by the respondent on current syllabus on a five point scale (Average score – Approx – 3) on each stream	Course delivery Mechanism should be part of the curriculum	IQAC restructured the delivery mechanism by documenting the syllabus along with Teaching Plan



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Action Taken Report on Alumni Students Feedback

Sr. No	Focal Points	Suggestions	Action Taken
1.	Syllabus is capable of adding learning values (in terms skills, concepts) in students	Require more practical knowledge with respects to the current market scenario and should arrange more guest lectures for the students so that they can be in touch with the corporate world as well as official	Every Programme to conduct: Online and Video Lecture on specific courses to help students improve their learning in a more interactive, topic specific way.
2.	Syllabus is applicable to current trends in industry	Should more focus on current scenario, syllabus must be updated regularly according to changes happen in the society and industries	Placement activities to be strengthened, which will benefit students in upcoming area of job opportunities Webinar and Seminar were conducted on 1. Right to information for students 2. How to choose career after graduation
3.	Depth of the course content	More content should be provided related to the subjects, which will help the students to enhance and learn more about the subjects	More certificate course to be introduced in the academic year

Action Taken Report on Employer Feedback

Sr. No	Focal Points	Suggestions	Action Taken
1.	Curriculum is effective for development of entrepreneurship	Extensive exposure and practical knowledge to be imparted to the future managers by the Institute	New Certificate course to be introduced in the academic year Webinar and Seminar were conducted on 1. How to choose



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	based as per Industry requirement	provide them some additional inputs, to have hands on experience in the industry.	asked to focus on student internship, that will assist them with career development by providing real work experience
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Feedback Analysis and Action Taken Report 2019-20





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Analysis feedback given by the Students, Alumni, Parents and Faculties (2019-20)

Analysis of Student's Feedback of Teachers (2019-20)

Feedback is information about how we are doing in our efforts to reach our goal. Feedback is considered as one of the most powerful influences on any achievement as it enhances performance.

Students being the most important stakeholders in an educational institute, their feedback have become a widely used source of information to evaluate and improve teaching effectiveness. In order to provide good learning atmosphere, teachers have to be accountable for their performance. Feedback makes a teacher aware of students' pedagogical requirements and guides them to think what kind of facilitation is needed by their students.

Every year we gather feedback from students by asking them to complete an anonymous on-line survey about every teacher taking a course of study. Our form contains 17 questions – and we need quantitative response with '1.50' being unsatisfactory to '4' being very good.

The feedback received is then analyzed and a copy of the feedback is given to each faculty member. Those needing guidance are advised/counselled by the Vice Principal/Principal without disturbing the teacher's self esteem. Methods of improvements are discussed and recommended because a systematic measure of students' view cannot be ignored.

Score	Grade	Remark
0-1.5	D	Un - Satisfactory
1.5 – 2.00	C	Satisfactory
2.00 – 3.00	B	Good
3.00 – 4.00	A	Very Good

Traditional Course (B.Com & B.A) Teachers Feed Back (2019-20)

Sr.NO	Teachers Name	Rating
1.	Mr. Irshad Shaikh	A
2.	Miss Ruksar Khan	A
3.	Miss Diksha Vaje	A
4.	Miss Mona Dedhia	A
5.	Mr. Ibrahim Chauhan	A



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6.	Miss Tehseen Shaikh	A
7.	Miss Fatima Sayeed	A
8.	Miss Kanchan Nag	A
9.	Mr. Shahid Shaikh	A
10.	Mrs. Rohita Raut	A
11.	Mr. Kelvin Salve	A

Most of the B.Com & B.A faculties have received score between 3 & 4. All scores were above 3.5 and can be further improved.

Self-Finance Course Teachers Feed Back (2019-20)

Sr.NO	Teachers Name	Rating
1.	Miss Elakshi Tawade	A
2.	Miss Pooja Shirsekar	A
3.	Mr. Atul Narkhade	A
4.	Mr. Suresh Rokkaddatti	A
5.	Mr. Mohammad Chawre	A
6.	Mrs. Kanchan Nag	A
7.	Mrs. Shahida Shaikh	A
8.	Miss Murel Rodrigue	A
9.	Mrs. Sujata Yadav	A
10.	Miss. Mamta Hati	A
11.	Miss Sana Shaikh	A
12.	Miss Tehseen Shaikh	A
13.	Miss Fatima Sayyed	A

All the BMS & BFM faculties have received score between 3 & 4. All scores were above 3.5 and can be further improved.

Questionnaire of Student's Feedback form for Teacher (2019 -2020)

Q. No.	Criterion
1	Knowledge base of the teacher (as perceived by you)
2	Communication skills (In terms of articulation and comprehensibility)
3	Sincerity/ Commitment of the teacher
4	Interest generated by the teacher
5	Ability to integrate course material with environment/ other issues, to provide a broader perspective
6	Ability to integrate content with other courses



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	outside class)
8	Ability to design quizzes/ Tests/ Assignments/ examinations and projects to evaluate students understanding of the courses.
9	Provision of sufficient time for feedback
10	Overall rating

Action Taken Report

1. Principal had taken Individual Teacher meeting in his Chamber and given Feedback about their performance
2. Principal also advised some Teachers to be punctual in College and Lectures
3. Principal advised Teachers to use the modern technique of Teaching like Pdf, PPT and online Video Lecture
4. Principal advised some Teachers to conduct Test and Assignments.



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Annexure 2.2

Analysis of Students' Feedback on 'Support and Administrative' (2019-20)

We, at SEMT's, M.B. Harris College of Arts, A.E. Kalsekar College of Commerce and Management want to enhance and provide physical infrastructure and create conditions in which students can achieve their best by developing a holistic environment for learning and self-development. Hence our Student Feedback form includes Feedback on Support and Administrative services. Moreover, such feedback helps us to understand the current state and pinpoint areas that need improvement. This study also helps us to allot resources based on the user's perspective' about service quality.

We present our study on students' satisfaction with administrative services conducted through an on-line survey where services are rated on a scale of 0 to 4 with '1.5' being poor and '4' being Very Good.

No. of services: 15


Score	Grade	Remark
0-1.5	D	Un - Satisfactory
1.5 - 2.00	C	Satisfactory
2.00 - 3.00	B	Good
3.00 - 4.00	A	Very Good

The questionnaire with score received Course-wise is attached for kind reference.

Our services have improved and now our college canteen provides variety of food items in a congenial atmosphere. Numbers of books and journals in the College library have been increased to cater to the demands of the students.

We need to upgrade a few services and we have initiated the improvement process, and are sure the positive results of our efforts would be seen in the next feedback.




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Questionnaire & Analysis of Admin Feedback, Course-wise (2019 – 2020)

Q No.	Question	B.Com	B.A.	B.M.S.	B.F.M	Gnd. Avg.
1	Choice of Courses offered	B	B	B	B	B
2	Equipment	A	A	B	B	A
3	Functioning of Students' Grievance Cell	A	A	A	A	A
4	Functioning of Placement cell	B	A	A	A	A
5	Functioning of Overall environment conducive for learning	A	A	B	A	A
6	Co-operation of the Administrative Office	A	B	A	A	A
7	Co-operation of Class IV employees / Peons	A	A	A	A	A
8	Cultural and Extra-Curricular Activities in the College	A	A	A	A	A
9	Canteen Facilities in the College	B	C	C	C	C
10	Maintenance of cleanliness and hygiene in the College	A	B	B	B	B
11	Provision of Drinking Water in the College	A	B	B	B	B
12	Maintenance of Toilets in the College	A	B	B	B	B
13	Internet and Computer Facilities	A	A	B	A	A
14	Lift	A	B	C	B	B
15	Gymkhana & Sports Facilities	B	B	B	C	B
16.	Library Facilities	A	A	B	B	A
17.	Research Cell	B	B	B	B	B
	Average	A	A	A	A	A



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Action Taken Report (Support & Administrative)

1. Principal had taken Office Administrative staff and Non-Teaching Staff meeting in his Chamber and given Feedback about their performance
2. Principal asked Canteen Staff to change the Canteen food and maintained hygiene in Canteen
3. Principal asked Peon staff to allow the Disabled student to use Lift and also allow students those who are not well.
4. Principal asked Sports Committee to organised different sports for Students and update them with College, University, National and International Sports Event.
5. Principal asked staff to apply for Minor Research Project, FDP, Orientation Program and Research Work Seminar and Workshop



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Annexure 2.3

Alumni Appraisal of Administrative Services/Facilities and Curriculum (2018-19)

An alumnus is a former student and the alumni are best equipped to give feedback because they have the opportunity to experience the College at the fullest. They are an institute's loyal supporters and are also its ambassadors. It is important to realize that they are also a part of our future – not just of our past. Many have progressed to higher education and most are now well placed in life and so their input will give us insight into institutional quality improvement.

Alumni Appraisal for Curriculum

Score	Grade	Remark
0-1.5	D	Un - Satisfactory
1.5 – 2.00	C	Satisfactory
2.00 – 3.00	B	Good
3.00 – 4.00	A	Very Good

Sr. No	Criterion	Rate
1.	Do you think your Curriculum was up to date?	A
2.	Was it sufficient to meet modern day demands of employment?	A
3.	Has the curriculum empowered you for meeting your ambitions especially towards higher/ professional education?	B
4.	It is adequate to face the contemporary global challenges?	B
5.	How would you grade your curriculum?	A

Most of the Alumni were found to be satisfied by the Curriculum prescribed by the University.

Analysis on the feedback given by Alumni on the Curriculum will be communicated to the University.



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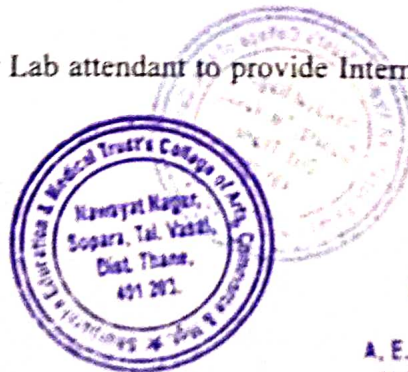
Alumni Appraisal of Administrative Services/ Facilities

Sr.No	Criterion	Rate
1.	Choice of courses offered	A
2.	Equipment's and maintenance of Computer Lab	A
3.	Facilities in Library	A
4.	Functioning of Students Grievance cell	A
5.	Functioning of Career Guidance cell	B
6.	Functioning of overall environment conducive for learning	A
7.	Cooperation of Administrative Office	B
8.	Cooperation of Class IV employees/ peons	B
9.	Cultural and extra – curricular activities in the college	A
10.	Maintenance of cleanliness and hygiene in the college	B
11.	Provision of drinking water in the college	A
12.	Maintenance of toilets in the College	A
13.	Internet	B
14.	Lift	B

Alumni were satisfied by the service given by College Feedbacks collected from alumni through questionnaire have been encouraging.

Action Taken Report

1. Principal had taken Office Administrative staff and Non-Teaching Staff meeting in his Chamber and given Feedback about their performance
2. Principal asked Peon staff to allow the Disabled Alumni student to use Lift and also allow Alumni students those who are not well.
3. Principal Sir asked Non-Teaching and Class IV Staff to have a conducive relationship with Students
4. Principal Sir asked Computer Lab attendant to provide Internet Facilities to students who are making Project.



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Annexure 2.4

Analysis of the feedback given by the Parents – (2019-20)


Parent's feedback is a systematic process of determining whether an institution is moving to achieve its mission and vision. This feedback is beneficial to the College as a service provider as often parents offer unique solutions/provide additional guidance to enhance the learning environment.

At SEMT's, M.B Harris College of Arts, A.E. Kalsekar College of Commerce and Management, we have an active Parent Teachers Association – we hold parent-teachers meet once each semester. Each class mentor take time to talk to parents about issues arising – challenges faced by all three stakeholders – students, parents and teachers. During the second meet, this is at the end of the year – parents fill in their feedback form. Our evaluation process makes us aware of various issues and it gives parents an opportunity to visit the college and guides us to overcome challenges. Their feedback is valued, discussed in various in the college and implemented to the best of our ability.

Score	Grade	Remark
0-1.5	D	Un - Satisfactory
1.5 – 2.00	C	Satisfactory
2.00 – 3.00	B	Good
3.00 – 4.00	A	Very Good

Sr. No	Attributes	Overall
1.	Admission Procedure	A
2.	Fee Structure	B
3.	Environment of College	A
4.	Teaching – learning environment	A
5.	Infrastructure Facilities	B
6.	Learning Resources	A
7.	Response towards Backward or Rural class student	B
8.	Guidance for Job or Higher Studies	B
9.	Quality of Teaching	A
10.	Co- curricular activities	A




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Action Taken Report

1. Principal along with Trustee had a meeting in regard of Fees structure and Facilities for Students.
2. Principal informed Placement Cell to be more active in their work
3. Trustee had decided to upgrade Teaching Learning Resources like Black Board, A.V Room and Projector.
4. Principal Sir asked Admission Committee to help student during admission process.



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Feedback Analysis and Action Taken Report 2018 – 19



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Annexure 2
Analysis feedback given by the Students, Alumni, Parents and Faculties (2018-19)

Annexure 2.1

Analysis of Student's Feedback of Teachers (2018-19)

Feedback is information about how we are doing in our efforts to reach our goal. Feedback is considered as one of the most powerful influences on any achievement as it enhances performance.

Students being the most important stakeholders in an educational institute, their feedback have become a widely used source of information to evaluate and improve teaching effectiveness. In order to provide good learning atmosphere, teachers have to be accountable for their performance. Feedback makes a teacher aware of students' pedagogical requirements and guides them to think what kind of facilitation is needed by their students.

Every year we gather feedback from students by asking them to complete an anonymous on-line survey about every teacher taking a course of study. Our form contains 17 questions – and we need quantitative response with '1.50' being unsatisfactory to '4' being very good.

The feedback received is then analyzed and a copy of the feedback is given to each faculty member. Those needing guidance are advised/counselled by the Vice Principal/Principal without disturbing the teacher's self-esteem. Methods of improvements are discussed and recommended because a systematic measure of students' view cannot be ignored.

Score	Grade	Remark
0-1.5	D	Un - Satisfactory
1.5 – 2.00	C	Satisfactory
2.00 – 3.00	B	Good
3.00 – 4.00	A	Very Good

Traditional Course (B.Com & B.A) Teachers Feed Back (2018-19)

Sr.NO	Teachers Name	Rating
1.	Mr. Irshad Shaikh	A
2.	Miss Ruksar Khan	A



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3.	Miss Diksha Vaje	A
4.	Miss Mona Dedhia	B
5.	Miss Geeta Pal	A
6.	Miss Sana Shaikh	A
7.	Miss Tehseen Shaikh	B
8.	Mr. Shahid Shaikh	A
9.	Mrs. Rohita Raut	A
10.	Miss Annjum Sayyed	A
11.	Mr. Suresh Rokhadpatti	A
12.	Mr. Amit Pandey	A
13.	Miss Pooja Shirsekar	B
14.	Miss Mehjabin Shaikh	B
15.	Mrs. Dipanwita Banerje	C

Most of the B.Com & B.A faculties have received score between 3 & 4. All scores were above 3.5 and can be further improved. One faculty member has received a score of 2.00 to 1.50. She has been counselled and was asked to improve on her performance

Self-Finance Course Teachers Feed Back (2018-19)

Sr.NO	Teachers Name	Rating
1.	Miss Elakshi	A
2.	Miss Diksha	A
3.	Miss Geeta	C
4.	Miss Sana	B
5.	Miss Tehseen	A
6.	Mr. Suresh	C
7.	Mr. Amit	B
8.	Miss Pooja	C
9.	Mrs. Dipanwita	A
10.	Mr. Atul	A
11.	Mrs. Sujata	B
12.	Mrs. Shahida	B
13.	Mrs. Kanchan	A

All the BMS & BFM faculties have received score between 3 & 4. All scores were above 3.5 and can be further improved. Two faculty members has received a score of 2.00 to 1.50. She has been counselled and was asked to improve on her performance


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Questionnaire of Student's Feedback form for Teacher (2018 -2019)

Q. No.	Criterion
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3	Sincerity/ Commitment of the teacher
4	Interest generated by the teacher
5	Ability to integrate course material with environment/ other issues, to provide a broader perspective
6	Ability to integrate content with other courses
7	Accessibility of the teacher in and out of the class (includes availability of the teacher to motivate further study and discussion outside class)
8	Ability to design quizzes/ Tests/ Assignments/ examinations and projects to evaluate students understanding of the courses.
9	Provision of sufficient time for feedback
10	Overall rating

Action Taken Report

1. Principal had taken Individual Teacher meeting in his Chamber and given Feedback about their performance
2. Principal also advised some Teachers to be punctual in College and Lectures
3. Principal advised Teachers to change Teaching technique and improve Student's and Teacher relation.
4. Principal advised some Teachers to conduct Test and Assignments.



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Annexure 2.2

Analysis of Students' Feedback on 'Support and Administrative' (2018-19)

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We present our study on students' satisfaction with administrative services conducted through an on-line survey where services are rated on a scale of 0 to 4 with '1.5' being poor and '4' being Very Good.

No. of services: 15

Score	Grade	Remark
0-1.5	D	Un - Satisfactory
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The questionnaire with score received Course-wise is attached for kind reference.

Our services have improved and now our college canteen provides variety of food items in a congenial atmosphere. Numbers of books and journals in the College library have been increased to cater to the demands of the students.

We need to upgrade a few services and we have initiated the improvement process, and are sure the positive results of our efforts would be seen in the next feedback.



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Questionnaire & Analysis of Admin Feedback, Course-wise (2018 – 2019)


Q No.	Question	B.Com	B.A.	B.M.S.	B.F.M	Gnd. Avg.
1	Choice of Courses offered	A	A	A	A	A
2	Equipment	A	A	B	A	A
3	Functioning of Students' Grievance Cell	A	A	A	A	A
4	Functioning of Career Guidance cell	B	A	B	B	B
5	Functioning of Overall environment conducive for learning	A	A	B	A	A
6	Co-operation of the Administrative Office	A	B	A	A	A
7	Co-operation of Class IV employees / Peons	A	A	A	A	A
8	Cultural and Extra-Curricular Activities in the College	A	A	A	A	A
9	Canteen Facilities in the College	B	B	C	C	B
10	Maintenance of cleanliness and hygiene in the College	A	B	A	B	B
11	Provision of Drinking Water in the College	A	B	B	B	B
12	Maintenance of Toilets in the College	A	B	B	B	B
13	Internet and Computer Facilities	A	A	B	A	A
14	Lift	A	B	C	B	B
15	Gymkhana & Sports Facilities	B	B	B	C	B
16.	Library Facilities	A	B	B	B	B
17.	Research Cell	B	B	B	B	B
	Average	A	A	A	A	A



Action Taken Report

1. Principal had taken Office Administrative staff and Non-Teaching Staff meeting in his Chamber and given Feedback about their performance
2. Principal advised Staff to improve relation with Student and Staff.
3. Principal asked Canteen Staff to change the Canteen food and maintained hygiene in Canteen
4. Principal asked Peon staff to allow the Disabled student to use Lift and also allow students those who are not well.




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Annexure 2.3

Alumni Appraisal of Administrative Services/Facilities and Curriculum (2018-19)

An alumnus is a former student and the alumni are best equipped to give feedback because they have the opportunity to experience the College at the fullest. They are an institute's loyal supporters and are also its ambassadors. It is important to realize that they are also a part of our future – not just of our past. Many have progressed to higher education and most are now well placed in life and so their input will give us insight into institutional quality improvement.

Alumni Appraisal for Curriculum

Score	Grade	Remark
0-1.5	D	Un - Satisfactory
1.5 – 2.00	C	Satisfactory
2.00 – 3.00	B	Good
3.00 – 4.00	A	Very Good

Sr. No	Criterion	Rate
1.	Do you think your Curriculum was up to date?	A
2.	Was it sufficient to meet modern day demands of employment?	B
3.	Has the curriculum empowered you for meeting your ambitions especially towards higher/ professional education?	B
4.	It is adequate to face the contemporary global challenges?	A
5.	How would you grade your curriculum?	A

Most of the Alumni were found to be satisfied by the Curriculum prescribed by the University. Analysis on the feedback given by Alumni on the Curriculum will be communicated to the University.





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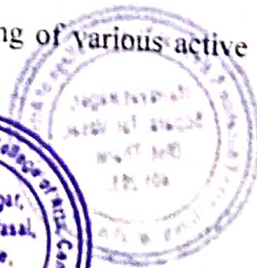
Alumni Appraisal of Administrative Services/ Facilities

Sr.No	Criterion	Rate
1.	Choice of courses offered	A
2.	Equipment's and maintenance of Computer Lab	A
3.	Facilities in Library	A
4.	Functioning of Students Grievance cell	B
5.	Functioning of Career Guidance cell	A
6.	Functioning of overall environment conducive for learning	A
7.	Cooperation of Administrative Office	A
8.	Cooperation of Class IV employees/ peons	B
9.	Cultural and extra - curricular activities in the college	A
10.	Maintenance of cleanliness and hygiene in the college	B
11.	Provision of drinking water in the college	A
12.	Maintenance of toilets in the College	A
13.	Internet	B
14.	Lift	B

Alumni were satisfied by the service given by College Feedbacks collected from alumni through questionnaire have been encouraging.

Action Taken Report

1. Principal had taken Office Administrative staff and Non-Teaching Staff meeting in his Chamber and given Feedback about their performance
2. Principal asked Peon staff to allow the Disabled Alumni student to use Lift and also allow Alumni students those who are not well.
3. Principal Sir had taken the meeting of various active cells in the organisations and informs them about their grade and work



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Annexure 2.4

Analysis of the feedback given by the Parents – (2018-19)

Parent's feedback is a systematic process of determining whether an institution is moving to achieve its mission and vision. This feedback is beneficial to the College as a service provider as often parents offer unique solutions/provide additional guidance to enhance the learning environment.

At SEMT's, M.B Harris College of Arts, A.E. Kalsekar College of Commerce and Management, we have an active Parent Teachers Association – we hold parent-teachers meet once each semester. Each class mentor take time to talk to parents about issues arising – challenges faced by all three stakeholders – students, parents and teachers. During the second meet, this is at the end of the year – parents fill in their feedback form. Our evaluation process makes us aware of various issues and it gives parents an opportunity to visit the college and guides us to overcome challenges. Their feedback is valued, discussed in various in the college and implemented to the best of our ability.

Score	Grade	Remark
0-1.5	D	Un - Satisfactory
1.5 – 2.00	C	Satisfactory
2.00 – 3.00	B	Good
3.00 – 4.00	A	Very Good

Sr. No	Attributes	Overall
1.	Admission procedure	B
2.	Fee structure	B
3.	Environment of college	A
4.	Teaching – learning environment	A
5.	Infrastructure facilities	A
6.	Learning resources	A
7.	Response towards backward or rural class student	B
8.	Guidance for job or higher studies	B



9.	Quality of teaching	A
10.	Co- curricular activities	A

We observed that in three questions the feedback was found to be very good



Action Taken Report

1. Principal along with Trustee had a meeting in regard of Fees structure and Facilities for Students.
2. Principal informed Placement Cell to be more active in their work
3. Trustee had decided to upgrade Teaching Learning Resources like Black Board, A.V Room and Projector.



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Very good	100%	100%
Good	0%	0%
Satisfactory	0%	0%
Not Satisfactory	0%	0%
Poor	0%	0%





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Feedback Analysis and Action Taken Report 2017 – 18





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Annexure 2
Analysis feedback given by the Students, Alumni, Parents and Faculties (2017-18)

Annexure 2.1

Analysis of Student's Feedback of Teachers (2017-18)

Feedback is information about how we are doing in our efforts to reach our goal. Feedback is considered as one of the most powerful influences on any achievement as it enhances performance.

Students being the most important stakeholders in an educational institute, their feedback have become a widely used source of information to evaluate and improve teaching effectiveness. In order to provide good learning atmosphere, teachers have to be accountable for their performance. Feedback makes a teacher aware of students' pedagogical requirements and guides them to think what kind of facilitation is needed by their students.

Every year we gather feedback from students by asking them to complete an anonymous on-line survey about every teacher taking a course of study. Our form contains 10 questions – and we need quantitative response with '1.50' being unsatisfactory to '4' being very good.

The feedback received is then analyzed and a copy of the feedback is given to each faculty member. Those needing guidance are advised/counselled by the Vice Principal/Principal without disturbing the teacher's self esteem. Methods of improvements are discussed and recommended because a systematic measure of students' view cannot be ignored.

Score	Grade	Remark
0-1.5	D	Un - Satisfactory
1.5 – 2.00	C	Satisfactory
2.00 – 3.00	B	Good
3.00 – 4.00	A	Very Good

Traditional Course (B.Com & B.A) Teachers Feed Back (2017-18)

Sr.NO	Teachers Name	Rating
1.	Mr. Irshad	A
2.	Miss Ruksar	A



3.	Miss Diksha	A
4.	Miss Mona	B
5.	Miss Geeta	B
6.	Miss Sana	B
7.	Miss Tehseen	B
8.	Mr Shahid	A
9.	Mrs. Rohita	A
10.	Miss Annjum	A
11.	Miss Shahin	B
12.	Mrs. Kanchan	A

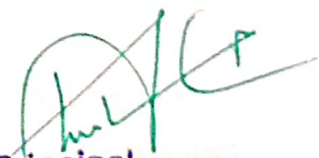
Most of the B.Com & B.A faculties have received score between 3 & 4. All scores were above 3.5 and can be further improved. One faculty members has received a score of 2.00 to 1.50. She has been counselled and was asked to improve on her performance

Self-Finance Course Teachers Feed Back (2017-18)

Sr.NO	Teachers Name	Rating
1.	Miss Elakshi	A
2.	Miss Diksha	A
3.	Miss Geeta	B
4.	Miss Sana	B
5.	Miss Tehseen	A
6.	Mrs. Dipanwita	A
7.	Mr. Atul	A
8.	Mrs. Sujata	B
9.	Mrs. Shahida	B
10.	Mrs. Kanchan	A
11.	Mr. Anupam	B
12.	Mr. Hiren	A

All the BMS & BFM faculties have received score between 3 & 4. All scores were above 3.5 and can be further improved. One faculty members has received a score of 2.00 to 1.50. She has been counselled and was asked to improve on her performance




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Questionnaire of Student's Feedback form for Teacher (2017 -2018)

Q. No.	Criterion
1	Knowledge base of the teacher (as perceived by you)
2	Communication skills (In terms of articulation and comprehensibility)
3	Sincerity/ Commitment of the teacher
4	Interest generated by the teacher
5	Ability to integrate course material with environment/ other issues, to provide a broader perspective
6	Ability to integrate content with other courses
7	Accessibility of the teacher in and out of the class (includes availability of the teacher to motivate further study and discussion outside class)
8	Ability to design quizzes/ Tests/ Assignments/ examinations and projects to evaluate students understanding of the courses.
9	Provision of sufficient time for feedback
10	Overall rating

Action Taken Report

1. Principal had taken Individual Teacher meeting in his Chamber and given Feedback about their performance
2. Principal advised Teachers to change Teaching technique and improve Student's and Teacher relation
3. Principal advised some Teachers to conduct Quizzes, Test and Assignments.
4. Principal also advised some Teachers to be punctual in College and Lectures



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Annexure 2.2

Analysis of Students' Feedback on 'Support and Administrative' (2017-18)

We, at SEMT's, M.B. Harris College of Arts, A.E. Kalsekar College of Commerce and Management want to enhance and provide physical infrastructure and create conditions in which students can achieve their best by developing a holistic environment for learning and self-development. Hence our Student Feedback form includes Feedback on Support and Administrative services. Moreover, such feedback helps us to understand the current state and pinpoint areas that need improvement. This study also helps us to allot resources based on the user's perspective' about service quality.

We present our study on students' satisfaction with administrative services conducted through an on-line survey where services are rated on a scale of 0 to 4 with '1.5' being poor and '4' being Very Good.

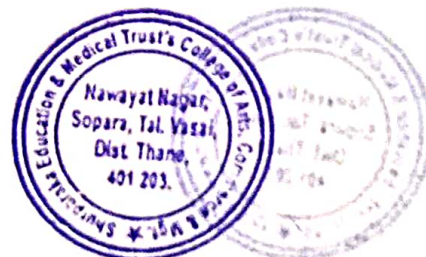
No. of services: 15

Score	Grade	Remark
0-1.5	D	Un - Satisfactory
1.5 - 2.00	C	Satisfactory
2.00 - 3.00	B	Good
3.00 - 4.00	A	Very Good

The questionnaire with score received Course-wise is attached for kind reference.

Our services have improved and now our college canteen provides variety of food items in a congenial atmosphere. Numbers of books and journals in the College library have been increased to cater to the demands of the students.

We need to upgrade a few services and we have initiated the improvement process, and are sure the positive results of our efforts would be seen in the next feedback.

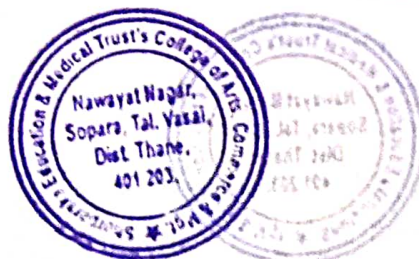




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Questionnaire & Analysis of Admin Feedback, Course-wise (2017 – 2018)

Q No.	Question	B.Com	B.A.	B.M.S.	B.F.M	Gnd. Avg.
1	Choice of Courses offered	B	B	B	B	B
2	Equipment	A	A	B	B	A
3	Functioning of Students' Grievance Cell	A	A	A	A	A
4	Functioning of Career Guidance cell	B	B	B	B	B
5	Functioning of Overall environment conducive for learning	A	A	B	A	A
6	Co-operation of the Administrative Office	A	B	A	A	A
7	Co-operation of Class IV employees / Peons	A	A	A	A	A
8	Cultural and Extra-Curricular Activities in the College	A	A	A	A	A
9	Canteen Facilities in the College	B	B	B	B	B
10	Maintenance of cleanliness and hygiene in the College	A	A	B	A	A
11	Provision of Drinking Water in the College	A	A	A	A	A
12	Maintenance of Toilets in the College	A	A	A	B	A
13	Internet and Computer Facilities	A	A	B	A	A
14	Lift	A	B	B	B	B
15	Gymkhana & Sports Facilities	A	B	B	B	B
16.	Library Facilities	A	B	A	A	A
17.	Research Cell	B	B	B	B	B
	Average	A	A	A	A	A





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Action Taken Report

1. Principal had taken Office Administrative staff and Non-Teaching Staff meeting in his Chamber and given Feedback about their performance
2. Principal advised Staff to improve Student's and Staff relation.
3. Principal asked Canteen Staff to change the Canteen food and maintained hygiene in Canteen
4. Principal asked Cleanliness Committee and Peon to regular clean the Toilet



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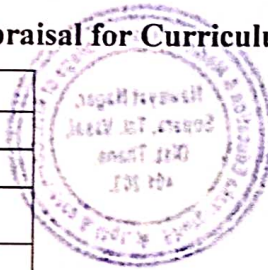
Annexure 2.3

Alumni Appraisal of Administrative Services/Facilities and Curriculum (2017-18)

An alumnus is a former student and the alumni are best equipped to give feedback because they have the opportunity to experience the College at the fullest. They are an institute's loyal supporters and are also its ambassadors. It is important to realise that they are also a part of our future – not just of our past. Many have progressed to higher education and most are now well placed in life and so their input will give us insight into institutional quality improvement.

Alumni Appraisal for Curriculum

Score	Grade	Remark
0-1.5	D	Un - Satisfactory
1.5 – 2.00	C	Satisfactory
2.00 +3.00	B	Good
3.00 – 4.00	A	Very Good



Sr. No	Criterion	Rate
1.	Do you think your Curriculum was up to date?	B
2.	Was it sufficient to meet modern day demands of employment?	A
3.	Has the curriculum empowered you for meeting your ambitions especially towards higher/ professional education?	B
4.	It is adequate to face the contemporary global challenges?	B
5.	How would you grade your curriculum?	A

Most of the Alumni were found to be satisfied by the Curriculum prescribed by the University. Analysis on the feedback given by Alumni on the Curriculum will be communicated to the University.





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Alumni Appraisal of Administrative Services/ Facilities

Sr.No	Criterion	Rate
1.	Choice of courses offered	B
2.	Equipment and maintenance of Computer Lab	A
3.	Facilities in Library	B
4.	Functioning of Students Grievance cell	B
5.	Functioning of Career Guidance cell	B
6.	Functioning of overall environment conducive for learning	A
7.	Cooperation of Administrative Office	A
8.	Cooperation of Class IV employees/ peons	A
9.	Cultural and extra – curricular activities in the college	A
10.	Maintenance of cleanliness and hygiene in the college	A
11.	Provision of drinking water in the college	B
12.	Maintenance of toilets in the College	B
13.	Internet	B
14.	Lift	B

Alumni were satisfied by the service given by College Feedbacks collected from alumni through questionnaire have been encouraging.

Action Taken Report

1. Principal had taken Office Administrative staff and Non-Teaching Staff meeting in his Chamber and given Feedback about their performance
2. Trustee had taken meeting various AMC agencies member and informs them about their performance and asks them to regularly update their services.
3. Principal Sir had taken the meeting of various active cells in the organisation and informs them about their grade and work




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Annexure 2.4

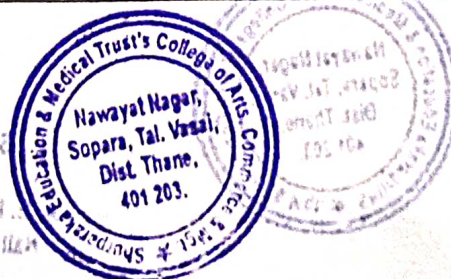
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Score	Grade	Remark
0-1.5	D	Un - Satisfactory
1.5 – 2.00	C	Satisfactory
2.00 – 3.00	B	Good
3.00 – 4.00	A	Very Good

Sr. No	Attributes	Overall
1.	Admission procedure	A
2.	Fee structure	B
3.	Environment of college	A
4.	Teaching – learning environment	A
5.	Infrastructure facilities	A
6.	Learning resources	B
7.	Response towards backward or rural class student	A
8.	Guidance for job or higher studies	B



9.	Quality of teaching	A
10.	Co- curricular activities	A

We observed that in three questions the feedback was found to be very good



Action Taken Report

1. Principal along with Trustee had a meeting in regard of Fees structure and Facilities for Students.
2. Trustee had decided to upgrade Teaching Learning Resources like Black Board, A.V Room and Projector.
3. Principal informed Placement Cell to be more active in their work



[Handwritten Signature]
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Annexure 2.5

Analysis of feedback of Curriculum & Peer Review by Faculties – (2017-18)

(a) In the year 2017-18 we started for the first time Curriculum and Peer view feedback from Faculties. All teachers gave an average score between 3 & 4 for all questions put on Curriculum. The Average Scores for individual questions are given below.

Score	Grade	Remark
0-1.5	D	Un - Satisfactory
1.5 – 2.00	C	Satisfactory
2.00 – 3.00	B	Good
3.00 – 4.00	A	Very Good

Feedback of Curriculum by Teachers

S.No.	Curriculum Teaching, Learning and Evaluation:	Grade
1.	Syllabus is suitable to the course.	B
2.	Syllabus is need based.	B
3.	Aims and objectives of the syllabi are well defined and clear to teachers and students	B
4.	Course content is followed by corresponding reference books/materials	B
5.	The course/syllabus has good balance between theory and Lab.	B
6.	The course/syllabus of this subject increased my knowledge and perspective in the subject area	A
7.	The course/program of studies carries sufficient number of optional papers.	B
8.	The books prescribed/listed as reference materials are relevant	A

The feedback and its analysis for Curriculum will be sent to university for further review and action.

Peer Review Feedback by Teachers

(b) Peer review is the evaluation of work done by or more people of similar competence. This



method is used to maintain standards of quality and improve performance. Peer review is one of the most established of all assessments whereby each faculty has gained benefit from such a review because it has helped to guide/correct unnoticed errors. Peer review is crucial for career advancement and is adopted in many well-established organizations all over the world.

This is the first time we have had Peer Review in our institution. An offline feedback form was filled and our review process has been fair and transparent. We have defined a series of merits for evaluating quantitatively various aspects of each teacher's work and personality.

B.Com & B.A (2017-18)

Parameters	Irshad	Shahid	Rohita	Ruksar	Mona	Diksha	Annjum	Tehseen	Shaheen
1. Work to full potential	A	B	A	A	A	A	A	B	A
2. Quality of Work	A	A	A	A	A	A	A	A	A
3. Work Consistency	A	B	A	A	A	A	A	B	A
4. Communication	A	B	A	A	B	A	A	B	A
5. Independence work	A	B	A	A	A	A	A	B	A
6. Takes initiative	A	B	A	A	A	A	B	B	B
7. Group work	A	B	A	A	A	A	B	B	A
8. Coworker Relation	A	B	A	A	A	A	A	B	A
9. Punctuality	A	B	A	B	A	A	A	B	A
10. Attendance	A	A	A	A	A	A	A	B	A

B.M.S & B.F.M (2017-18)

Parameters	Elakshi	Sujata	Atul	Hiren	Sana	Tehseen	Kanchan	Shahida
1. Work to full potential	A	B	B	B	A	B	A	A
2. Quality of Work	A	B	B	A	A	B	A	A
3. Work Consistency	A	A	B	B	A	B	A	A
4. Communication	A	B	B	A	A	B	A	A
5. Independence work	A	B	B	A	A	B	A	A



6. Takes initiative	A	A	B	B	A	B	A	A
7. Group work	A	B	B	A	A	B	A	A
8. Coworker Relation	A	B	B	A	A	B	A	A
9. Punctuality	A	B	B	B	A	B	A	A
10. Attendance	A	A	B	A	A	B	A	A

Action Taken Report

1. Principal had taken Individual Teacher meeting in his Chamber and given Feedback about their performance
2. Principal advised Teachers to change Teaching technique and improve Student's and Teacher relation.
3. Principal advised some Teachers to conduct Quizzes, Test and Assignments.
4. Principal also advised some Teachers to be punctual in College and Lectures



(Signature)
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